Registration Procedure – Forest Rugby Juniors Returning Players

Active Kids Voucher

Step 1   Get your Active Kids Voucher.
APPLY for VOUCHER CODE NOW
https://www.service.nsw.gov.au/transaction/apply-active-kids-voucher

Registration of parent to Rugby Xplorer via App

Step 2   Go to your App store of choice and download

Apple Store: https://itunes.apple.com/ca/app/rugby-xplorer/id1348617362

Google Play: https://play.google.com/store/apps/details?id=xyz.statedge.xlplorer.app

Step 3   Open the App and tap on the More button to Sign-up/Login

Step 4   Enter "**your**" details not your child's details, either your email address or MyRugby ID.

Step 5   Hit the button 'Email me a magic link' to get a password, or if you know your password sign in Manually option and skip the next few steps.

Step 6   Set up new password.

Step 7   Go to the App

Step 8   Sign in using email address or MyRugby ID, and then sign in manually using new password.

Registration of parent to Rugby Xplorer via Computer

Step 2   Use Google Chrome, Safari or Firefox if possible, Internet explorer does not work that well.

Step 3   Go to website https://myaccount.rugby.com.au

Step 4   Enter "**your**" details not your child's details, either your email address or MyRugby ID.

Step 5   Hit the button 'Email me a magic link' to get a password, or if you know your password sign in Manually option and skip the next few steps.

Step 6   Set up new password.

Step 7   Go to https://myaccount.rugby.com.au.

Step 8   Sign in to account using email address or MyRugby ID, and then sign in manually using new password.

To link a child to your account

Step 9   Click Register button on the menu on the left hand side of the screen

Step 10   The page should come up with your details and a button saying create a rugby linked account.
Click **Create a Rugby Linked Account**.
A tick should appear to the right of the button.
Click Continue.

Step 11   Enter your child's details and then hit **Sign Up**.

Step 12   Repeat until all linked children are on your account.

To register a player

Step 13   Go to the Register section on the TAB on the left of the screen.

Step 14   On the Register page click on the player to register.
A tick will appear next to the player.
Click **Continue**.

Step 15   Enter Club Name "**Forest**".
Then hit **search**.
Select Forest Juniors Rugby Club, Sydney Junior Rugby Union
(Don't select Forest Rugby Club, as this is the Seniors)
Then hit **Next**.

Step 16   **Registration Type**

Fill in the following from the drop down menus

Role – Player
Registration Type – XV's Junior
Duration – Season

Then click **Next**

Step 17   **Personal Details**
Check details then click **Next**.

Step 18   **Enter Head Shot**
Skip if you like
But will need to be provided before the season commences

Step 19   **Additional Details**
Complete and click **Next**.

Step 20   **Emergency Contact Details**
Complete and click **Next**.

Step 21   **Additional Questions**
Fill in all questions and click **Next**.

Step 22   **Registration Summary**
Click "Add Active Kids Voucher" if you are using it for this purpose.
Also, click box confirming Terms and Conditions.

Step 23   **Payment Details**
Fill in and hit Make Payment.

REGISTRATION SHOULD THEN BE COMPLETE and you should receive an email confirmation!